

Columbia County-Montour County, June 2014 – In partnership with PFM, The Institute completed a shared services study under the EIP program for Columbia and Montour Counties. The study consisted of management and financial audits, a shared services report, and an implementation plan.

City of Nanticoke Home Rule Charter Transition, June 2012 – The Institute assisted the city of Nanticoke with transitioning to home rule, suggesting changes to organization and administration that would bring the city into compliance with state regulations.

City of Nanticoke, September 2011 – The research team prepared an organizational structure with job descriptions and reporting requirements. It included the development of policies and procedures for finance and accounting functions.

City of Scranton Act 47 Recovery Plan, August 2010/October 2009 – A demographic and economic development plan was developed in 2009. This plan was enhanced by the preparation of a commuter study in 2010.

Lackawanna County Ad Hoc Green Space Advisory Committee Open Space Needs Assessment, October 2009 – This project involved a needs assessment that provided information on open space opportunities and issues.

Green Initiatives for Local Government: Lackawanna & Luzerne County Commissioners, August 2009 – The research team reviewed initiatives in Lackawanna and Luzerne Counties, and analyzed case studies of best practices from businesses and governments throughout the nation. Recommendations for pursuing additional green initiatives were developed for both counties.

City of Nanticoke Act 47 Recovery Plan, June 2007 – The Institute prepared draft codes for enforcement, UCC, zoning, property maintenance, and rental properties. A job description and responsibilities of a code enforcement manager were also developed, and recommendations for comprehensive plan updates and community and economic development were provided.

Language Diversity, April 2007 – This project was a white paper of government responsibility with regard to language diversity in public documents.

Luzerne County: Best Practices in Planning, June 2006 – This white paper detailed best practices for organization, structure, staffing, finances, and operation of countywide planning departments. The plan provided a set of recommendations for implementation in Luzerne County.

Luzerne County Municipal Resource Guide, May 2006 – On behalf of the county Municipal Co-operation Commission, this document presented a directory of municipalities and county agencies/offices.

Regional Policies, April 2006 – Case studies of regional policing throughout the U.S., along with details regarding the components needed to regionalize, were included in this review. The review also addressed the process of merging services between communities, issues pertaining to employees and benefits, and the potential duplication of services.